

# Fountainview Academy COVID-19 Health and Safety Plan

## 2020-2021 Academic Year (updated February, 2021)

### Introduction to the School Campus and the Plan

#### Location of the Campus

Fountainview Academy (FA) is a private Christian boarding school, located in the Fraser River Canyon approximately 30km south of Lillooet, British Columbia. The campus property is approximately 280 acres, surrounded by agricultural land to the north and to the south, and bordered by the Fraser River to the west and the Fountain Mountains to the east. Our closest neighbors are approximately 2km away and do not have any interaction with our campus.

The basic strategy is to isolate our campus so that:

1. COVID-19 can not easily enter the campus and
2. in the event that it might enter, our campus residents will not spread it in the local communities.

Fountainview Academy's students and staff together number less than 120 people, and thus form a single learning group/cohort in our school. The whole group living on the campus forms an isolated bubble. The "bubble" refers to the group of people while on the campus. When residents of the campus are off campus, they are outside the bubble. When visitors are on the campus, they are outside the bubble. To be in the bubble one must be a member of the campus community and must also be on the campus.

#### Isolation of the Campus from Outside Contact

All students live on the campus in dormitories, unless they are children of staff members residing on the campus. We have one employee who lives and works off campus, visiting the campus infrequently to meet with the leadership team and certain department heads. All other employees live and work on the campus. Even for personal reasons, FA staff leave the campus infrequently. A few staff have responsibilities that take them off campus on occasion:

- An administrator makes trips to town (the "town trip") twice weekly to pick up mail and various items ordered by the departments including the maintenance department, mechanic shop, and cafeteria.
- During sales season, a farm employee makes trips to the lower mainland or the Okanagan weekly or semi-weekly to deliver our farm produce to wholesalers.
- When needed, our deans make trips to town to bring students to medical appointments.

The entrance to the campus is gated. This enables FA to manage entry of and communication of protocols to all visitors. Any person manifesting symptoms of sickness will not be permitted to enter the campus.

### The Residents of the Campus

Fountainview has a large organic carrot farm, some small fruit orchards, and a music/media department. As part of the educational program, all students participate in vocational experience either on the farm or in a variety of other departments. Thus, in addition to teachers, our employees include dormitory deans, vocational supervisors, and office personnel.

The academy is home to 68 students and 40 staff, all of whom together form a single learning group (cohort). There are an additional 31 family members of staff (spouses and children) who reside on the campus. Staff and their families can order produce and other grocery items through the cafeteria, and a small store on campus carries other basic necessities, which means that staff and their families have little need to leave the campus. The entire group forms an isolated bubble, which consists of a learning cohort (108 people) and an additional 31 family members of staff. Health inside the bubble will be managed as described below under Within the Bubble. Risk of infection from outside the bubble can be managed safely and sufficiently by the protocols outlined below under Protocols for Bubble-piercers.

### **Student Arrival to Campus**

Students (and staff who traveled for the break) returned to our campus from Christmas Break on Tuesday, January 5. All students, staff and staff families arriving from outside Canada quarantined in our dormitories (or, for staff, in staff residences) for 14 days as at the start of the school year.

## Within the Bubble

Our plan for life within the bubble is informed by the K-12 Education Restart Plan (MoE), the Provincial COVID-19 Health & Safety Guidelines for K-12 Settings, Coronavirus COVID-19: COVID-19 Public Health Guidance for K-12 School Settings (BCCDC), and the Education (K-12): Protocols for returning to operation (WorkSafeBC website).

The following protocols will be followed by all within the bubble while on the campus:

### General

- Receive daily health checks and continually self-monitor for ILI symptoms.
- If manifesting ILI symptoms, follow the Protocols for Those Manifesting ILI Symptoms Within the Bubble.
- Practice proper hygiene – frequent hand washing, coughing/sneezing etiquette, avoidance of face touching, etc.
- Practice diminished physical contact except within families. When interacting with someone outside of the cohort, maintain 2m distancing where possible/practical.
- Follow fundamental health principles (Nutrition, Exercise, Water, Sunlight, Fresh Air, Rest).
- Ensure adequate ventilation and air exchange in all public spaces (including classrooms, auditorium, dorm lobbies, etc).
- Clean common areas daily, high-touch surfaces twice daily, and all areas when visibly dirty. Follow any other WorkSafeBC guidelines for cleaning in K-12 settings.

Staff and students will receive ongoing training, instruction, and reminder of these protocols from administration, dormitory deans, teachers, and supervisors.

### Cafeteria

- Meals will be served (rather than buffet style) to avoid common handling of serving utensils, dishes etc.
- Physical barriers (i.e. – sneeze guards) in place for serving line
- Food service staff will follow WorkSafeBC Guidelines
- Only authorized personnel are permitted in the kitchen/food prep areas
- Use of outdoor tables is encouraged to reduce congestion in dining area
- Separate tables will be reserved for visitors who are social distancing

### Personal Protective Equipment (PPE)

- While BC CDC does not require the use of face coverings, FA will provide them to staff, students and visitors if requested.
- Appropriate PPE will be provided to designated staff such as Cafeteria, Healthcare and Laundry/Housekeeping/Custodial.

## Protocols for “Bubble-piercers”

Bubble-piercers will follow the protocols below for the category into which they fall:

### I. Those Leaving and Re-entering the Campus

Staff and students who leave the campus will follow these protocols while away from the campus, in addition to all current government requirements (masks in stores, etc):

1. Maintain safe social distancing (at least 2 metres) from all non-bubble persons
2. Wear a mask if necessary
3. Practice careful hygiene – hand washing, hand sanitizer, minimal handling of merchandise and touching of common surfaces, avoidance of face touching, etc.

When re-entering the campus, staff and students will follow these protocols:

1. Return directly to their place of residence, avoiding contact with others until they have thoroughly cleaned exposed body parts (hands, face, etc) with soap and water – shower or bathe if practical.
2. Items brought onto the campus should be sanitized as needed before being brought into storage or common areas.

### II. Those Entering the Campus from Outside

All non-residents must have permission from FA administration prior to entering the campus. Permission will not be granted until the protocols have been clearly explained and agreed to. Non-residents who enter the campus from outside should follow the protocols below for the category into which they fall. Any visitor manifesting ILI symptoms is not permitted to enter the campus.

#### Delivery Personnel

1. Proceed directly to the designated delivery site
2. Wear a mask, and maintain safe social distancing (at least 2 metres) whenever possible.
3. Follow protocols as defined by each receiving department
4. Leave campus directly from delivery site

#### Other visitors

1. Wash hands with soap and water upon arrival
2. Wear a mask and maintain safe social distancing (at least 2 metres)
3. Practice careful hygiene while on the campus – hand washing, hand sanitizer, minimal touching of common surfaces, avoidance of face touching, coughing/sneezing etiquette, etc.
4. If eating from the cafeteria: maintain social distancing, use disposable plates, plasticware, etc., ensure table is sanitized when finished

## **Protocols for Those Manifesting ILI Symptoms Within the Bubble**

Persons manifesting ILI symptoms must remain in their home or dormitory room and not report physically to work, classes, cafeteria, or any other FA activity or gathering. Working and taking classes from home/dorm room will be made available where practical. As in any case of absence, staff should report to their supervisor and students should report to their dormitory deans.

Staff manifesting infectious symptoms should self-isolate at home and report symptoms to the School Health Official. Students manifesting infectious symptoms should report to (or be referred to, if observed by staff) appropriate Student Life staff. Visitors manifesting ILI symptoms should report to the School Health Official.

### **Self-isolation Requirements**

#### All

- While in self-isolation, no visitors are permitted other than designated healthcare staff
- Adequate ventilation is to be ensured
- School Health Official will determine when medical attention is needed, at which time the patient will be taken to the local hospital

#### Staff

- Self-isolate in their residence
- Maintain physical distance from other household members as far as possible
- Use face covering where needed
- Report regularly to School Health Official

#### Students

- Self-isolate in their room, unless shared (if shared, self-isolate in a designated isolation room)
- If self-isolation in room poses risk to other students (such as in the case of using a shared bathroom), the student will be moved to a designated isolation room
- Meals will be delivered as coordinated by Student Life staff
- Where appropriate, opportunities to get outside for fresh air, sunshine, and exercise will be provided at times and in places that do not present a risk to others
- Student Life staff will ensure regular reporting to the School Health Official

#### Visitors

- Self-isolate in guest room or designated isolation room, as determined by School Health Official
- Meals will be delivered as coordinated by Cafeteria staff
- Condition will be monitored regularly by School Health Official

## **Health Personnel, Facilities, and Provisions**

### **School Health Official**

Our School Health Official is Michael Dunbar, who is on our staff (resides and works on campus) and is a licensed paramedic. His duties include communication with the Public Health Officer and monitoring the condition of those in self-isolation.

### **Healthcare Staff**

The Healthcare Staff include the School Health Official, the Student Life staff, and other staff as designated by School Health Official and/or General Manager of Student Programs. They monitor and report ILI symptoms and oversee the healthcare of students. Three of the Student Life Staff are trained nurses, and an additional two trained nurses reside on the campus. All healthcare staff report directly to the School Health Officer and the General Manager of Student Programs.

### **Isolation Rooms**

Rooms have been designated which are adequately separated from common areas, do not share bathrooms, and have appropriate ventilation and furnishings for persons with infectious symptoms or illness. These rooms will be used where self-isolation in homes or dorm rooms is not appropriate, or where illness is significant enough to demand increased healthcare.

### **Health Clinic**

The First Aid Room is the Health Clinic. It will be adequately stocked with PPE and will be overseen and maintained by the School Health Official.