

# Fountainview Academy COVID-19 Restart Plan

## 2020-2021 Academic Year

As a boarding school, Fountainview Academy is home to both Canadian and international students. It is noted that the existence of a large group of international young people near the local communities could be a source of concern to some in light of the COVID-19 pandemic. With this in mind, Fountainview Academy has established the following restart plan for the protection and safety of our students and staff, the non-staff who also reside on our campus, and the local communities near our campus (Lillooet and Lytton).

The basic strategy is to isolate our campus so that:

1. COVID-19 can not easily enter the campus and
2. in the event that it might enter, our campus residents will not spread it in the local communities.

Fountainview Academy's students and staff together number less than 120 people, and thus form a single learning group/cohort in our school. The whole group living on the campus forms an isolated bubble. The "bubble" refers to the group of people while on the campus. When residents of the campus are off campus, they are outside the bubble. When visitors are on the campus, they are outside the bubble. To be in the bubble one must be a member of the campus community and must also be on the campus.

The plan is separated into three sections:

1. **Within the Bubble** – This section describes the protocols for those who are in the bubble (members of the campus community while on the campus).
2. **Going Outside the Bubble** – This section describes the protocols for members of the campus community when they leave the campus and re-enter.
3. **Visitors to the Campus** – This section describes the protocols for those entering the campus who are not inside the bubble.

## SECTION 1: Within the Bubble

Our plan for life within the bubble is informed by the K-12 Education Restart Plan (MoE), the Provincial COVID-19 Health & Safety Guidelines for K-12 Settings, Coronavirus COVID-19: COVID-19 Public Health Guidance for K-12 School Settings (BCCDC), and the Education (K-12): Protocols for returning to operation (WorkSafeBC website).

The following protocols will be followed by all within the bubble while on the campus:

### General

- Receive daily health checks and continually self-monitor for ILI symptoms.
- If manifesting ILI symptoms, follow the Protocols for Those Manifesting ILI Symptoms Within the Bubble.
- Practice proper hygiene – frequent hand washing, coughing/sneezing etiquette, avoidance of face touching, etc.
- Practice diminished physical contact except within families. When interacting with someone outside of the cohort, maintain 2m distancing where possible/practical.
- Follow fundamental health principles (Nutrition, Exercise, Water, Sunlight, Fresh Air, Rest).
- Ensure adequate ventilation and air exchange in all public spaces (including classrooms, auditorium, dorm lobbies, etc).
- Clean common areas daily, high-touch surfaces twice daily, and all areas when visibly dirty. Follow any other WorkSafeBC guidelines for cleaning in K-12 settings.

Staff and students will receive ongoing training, instruction, and reminder of these protocols from administration, dormitory deans, teachers, and supervisors.

### Cafeteria

- Meals will be served (rather than buffet style) to avoid common handling of serving utensils, dishes etc.
- Physical barriers (i.e. – sneeze guards) will be in place for the serving line.
- Food service staff will follow WorkSafeBC Guidelines.
- Only authorized personnel are permitted in the kitchen/food prep areas.
- Use of outdoor tables is encouraged to reduce congestion in dining area.
- Separate tables will be reserved for visitors who are social distancing.

### Personal Protective Equipment (PPE)

- While BC CDC does not require the use of face coverings, FA will provide them to staff, students and visitors if requested.
- Appropriate PPE will be provided to designated staff such as Cafeteria, Healthcare and Laundry/Housekeeping/Custodial.

## Protocols for Those Manifesting Influenza-like Illness (ILI) Symptoms Within the Bubble

Persons manifesting ILI symptoms must remain in their home or dormitory room and not report physically to work, classes, cafeteria, or any other FA activity or gathering. Working and taking classes from home/dorm room will be made available where practical. As in any case of absence, staff should report to their supervisor and students should report to their dormitory deans.

Staff manifesting infectious symptoms should self-isolate at home and report symptoms to the School Health Official. Students manifesting infectious symptoms should report to (or be referred to, if observed by staff) appropriate Student Life staff. Visitors manifesting ILI symptoms should report to the School Health Official.

### Self-isolation Requirements

In any situation where someone is required to self-isolate, the following protocols are to be followed:

#### All

- While in self-isolation, no visitors are permitted other than designated healthcare staff
- Adequate ventilation is to be ensured
- School Health Official will determine when medical attention is needed, at which time the patient will be taken to the local hospital

#### Staff

- Self-isolate in their residence
- Maintain physical distance from other household members as far as possible
- Use face covering where needed
- Report regularly to School Health Official

#### Students

- Self-isolate in their room, unless shared (if shared, self-isolate in a designated isolation room)
- If self-isolation in room poses risk to other students (such as in the case of using a shared bathroom), the student will be moved to a designated isolation room
- Meals will be delivered as coordinated by Student Life staff
- Where appropriate, opportunities to get outside for fresh air, sunshine, and exercise will be provided at times and in places that do not present a risk to others
- Student Life staff will ensure regular reporting to the School Health Official

## **SECTION 2: Going Outside the Bubble**

In order to minimize the risk of infection entering the campus, trips outside the campus will be avoided unless necessary. Particular care is to be taken not to put the local communities at risk, nor to unnecessarily bring discomfort or concern to local residents. As such, students will not be making unnecessary trips to the local towns. It is acknowledged, however, that trips outside the bubble will be necessary on some occasions. In such cases, the following protocols are to be followed:

Members of the campus community who leave the campus will follow these protocols while away from the campus:

- Maintain safe social distancing (at least 2 metres) from all non-bubble persons
- Wear a mask if necessary
- Practice careful hygiene – hand washing, hand sanitizer, minimal handling of merchandise and touching of common surfaces, avoidance of face touching, etc.

When re-entering the campus, members of the campus community will follow these protocols:

- Return directly to their place of residence, avoiding contact with others until they have thoroughly cleaned exposed body parts (hands, face, etc) with soap and water – shower or bathe if practical.
- Items brought onto the campus should be sanitized if needed before being brought into storage or common areas.

## SECTION 3: Visitors to the Campus

IMPORTANT: ANY VISITOR WHO IS SICK OR MANIFESTS SYMPTOMS OF ILLNESS IS NOT PERMITTED TO ENTER THE CAMPUS.

All non-residents must have permission from FA administration prior to entering the campus. There is a gate at the entrance to the campus from which a visitor can call for assistance. Permission to enter will not be granted until the protocols have been clearly explained and agreed to. Non-residents who enter the campus from outside should follow the protocols below for the category into which they fall.

### Delivery Personnel

1. Proceed directly to the designated delivery site
2. Follow protocols as defined by each receiving department
3. Leave campus directly from delivery site

### Other visitors

1. Wash hands with soap and water upon arrival
2. Maintain safe social distancing (at least 2 metres) from others on the campus
3. Practice careful hygiene while on the campus – hand washing, hand sanitizer, minimal touching of common surfaces, avoidance of face touching, coughing/sneezing etiquette, etc.
4. If eating from the cafeteria: maintain social distancing, use disposable plates, plasticware, etc., ensure table is sanitized when finished

### Visitors Manifesting Symptoms

Visitors who begin to manifest symptoms while on campus should promptly remove themselves from populated areas. They should communicate with the School Health Official and either leave the campus or self-isolate (if they are not leaving the campus) if required by the School Health Official. Self-isolation requirements are as follows:

- While in self-isolation, no visitors are permitted other than designated healthcare staff
- Adequate ventilation is to be ensured
- School Health Official will determine when medical attention is needed, at which time the patient will be taken to the local hospital
- Self-isolate in guest room or designated isolation room, as determined by School Health Official
- Meals will be delivered as coordinated by Cafeteria staff
- Condition will be monitored regularly by School Health Official

## **APPENDIX: Health Personnel, Facilities, and Provisions**

### **School Health Official**

Our School Health Official is Michael Dunbar, who is on our staff (resides and works on campus) and is a licensed paramedic. His duties include communication with the Public Health Officer and monitoring the condition of those in self-isolation.

### **Healthcare Staff**

The Healthcare Staff include the School Health Official, the Student Life staff, and other staff as designated by School Health Official and/or General Manager of Student Programs. They monitor and report ILI symptoms and oversee the healthcare of students. Three of the Student Life Staff are trained nurses, and an additional two trained nurses reside on the campus. All healthcare staff report directly to the School Health Officer and the General Manager of Student Programs.

### **Isolation Rooms**

Rooms have been designated which are adequately separated from common areas, do not share bathrooms, and have appropriate ventilation and furnishings for persons with infectious symptoms or illness. These rooms will be used where self-isolation in homes or dorm rooms is not appropriate, or where illness is significant enough to demand increased healthcare.

### **Health Clinic**

The First Aid Room is the Health Clinic. It will be adequately stocked with PPE and will be overseen and maintained by the School Health Official.